



SAKURA-CON 2012

Inventory Control Sheet

Instructions: Please type/print with black ink in the WHITE areas. Please make more copies of this sheet if you need more room. Return this completed sheet with your art, especially if you are a Mail-In Artist. Each Artist should fill out a separate sheet.

Press Photo? Y / N

Exhibitor's Legal Name: _____

Mailing Address: _____

City, State, Zip Code/ Country: _____

E-mail: _____

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Sharing Panel with: _____

No.	√'d In/Out	Type of Art	Title	Min Bid	Direct Sale	Insured Value	Final Sale Price	Buyer Badge #
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Credits		Debits		Final Totals		Remittance to Exhibitor:	Mail-In Artist Info:
Total Sale:		Postage Applied:		Credits:		Check #: _____	Date Sent: _____
Postage Deposit:		10% Commission:		Debits:		Amount: _____	Method: _____
Entry Fee:		Entry Fee:		Balance Due:		Completed by: _____	Tracking #: _____
Total:		Total:				Date: _____	



SAKURA-CON 2012
Print Shop Control Sheet

Instructions: Please type/print with black ink in the WHITE areas. Please make more copies of this sheet if you need more room. Return this completed sheet with your art, especially if you are a Mail-In Artist. Each Artist should fill out a separate sheet.

Press Photo? Y / N

Exhibitor's Legal Name: _____

Mailing Address: _____

City, State, Zip Code/ Country: _____

E-mail: _____

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No.	Qty ✓'d In	Qty ✓'d Back	Title	Sale Price	Insured Value	Number of Product Sold (use tally marks to track)	Total Sale

Credits	Debits	Final Totals	Remittance to Exhibitor:	Mail-In Artist Info:
Total Sale:	Postage Applied:	Credits:	Check #: _____	Date Sent: _____
Postage Deposit:	10% Commission:	Debits:	Amount: _____	Method: _____
Entry Fee:	Entry Fee:	Balance Due:	Completed by: _____	Tracking #: _____
Total:	Total:		Date: _____	